

Ballard County Schools – Pandemic Response Protocol DRAFT

Levels 1-5 are defined by the presence of the following within the community and/or school district:	Communication	Campus access	Educational delivery	Athletics/Co-curricular Programs	Community gatherings/events/field trips/travel	Personnel	Health conditions/practices	School transportation	School operations/ Food service
<p>Level 1 (low risk)</p> <ul style="list-style-type: none"> - First pandemic flu case reported in state. - No reported cases in local community. 	<ul style="list-style-type: none"> - District monitors health advisories with stakeholders via e-mail, letters and other means as needed. - Post information on district website. - In-class instruction to ensure students understand proper hygiene. 	<ul style="list-style-type: none"> - Normal access to campus per school and district policy and procedures. 	<ul style="list-style-type: none"> - Regular school program. - Daily homework provided per policies in Student Code of Behavioral Expectations. 	<ul style="list-style-type: none"> - All regularly-scheduled activities allowed. 	<ul style="list-style-type: none"> - Field trips allowed, as per normal district and school policy and procedure. 	<ul style="list-style-type: none"> - Normal working conditions. 	<ul style="list-style-type: none"> - Promote good hygiene practices such as hand-washing and the use of hand sanitizer. - Students and staff go to school office if exhibiting flu-like symptoms such as a temperature is over 100. 	<ul style="list-style-type: none"> - Normal bus operations 	<ul style="list-style-type: none"> - Normal cleaning and maintenance. - Continual disinfecting throughout the day by custodial personnel.
<p>Level 2 (moderate risk)</p> <ul style="list-style-type: none"> - First pandemic flu case reported in Ballard County. - Potential exposure to individuals in school community 	<ul style="list-style-type: none"> - Updates to community on status of pandemic flu in district and potential impact on school program. - In-class instruction to ensure students understand proper hygiene. 	<ul style="list-style-type: none"> - Normal access to campus per school and district policy and procedures. 	<ul style="list-style-type: none"> - Regular school program. - Monitor daily school attendance. Report any attendance concerns to the DPP. - Daily homework provided per policies in Student Code of Behavioral Expectations. 	<ul style="list-style-type: none"> - All regularly-scheduled activities allowed. 	<ul style="list-style-type: none"> - Field trips allowed, as per normal district and school policy and procedure. 	<ul style="list-style-type: none"> - Normal working conditions. - Staff to self-monitor personal health status. - Report any health concerns to immediate supervisor. 	<ul style="list-style-type: none"> School will monitor student/staff health conditions. - Document any staff/students exhibiting flu-like symptoms. - If a person exhibits flu-like symptoms including a temperature is over 100, individual must be sent home. - Isolate all individuals with flu-like symptoms while awaiting departure from building. 	<ul style="list-style-type: none"> - Normal bus operations with routine disinfecting. 	<ul style="list-style-type: none"> - Continual disinfecting throughout the day by custodial personnel. - Review food handling procedures with staff.
<p>Level 3 (medium risk)</p> <ul style="list-style-type: none"> - Increased spread of pandemic flu in Ballard County. - Student attendance remains above 90% at all schools. 	<ul style="list-style-type: none"> - Increase communication with all stakeholders by providing timely advisories via e-mail, letters and other means as needed.. - In-class instruction to ensure students understand proper hygiene. 	<ul style="list-style-type: none"> - Modified visitor procedure: No visitors permitted beyond reception area without permission from principal or his/her designee. 	<ul style="list-style-type: none"> - Daily homework provided per policies in Student Code of Behavioral Expectations. - Instruction to parents via email, letters, phone and web page regarding alternative educational services as they become necessary. 	<ul style="list-style-type: none"> - All regularly-scheduled activities allowed. 	<ul style="list-style-type: none"> - Field trips allowed, as per normal district and school policy and procedure. 	<ul style="list-style-type: none"> - Monitor all school employees with high-risk health conditions such as pregnancy, auto-immune disease, etc. 	<ul style="list-style-type: none"> - Isolate all individuals with flu-like symptoms while awaiting departure from building - Assess medically-fragile student/staff status and consider alternative educational services. 	<ul style="list-style-type: none"> - Normal bus operations with routine disinfecting. 	<ul style="list-style-type: none"> - Continual disinfecting throughout the day by custodial personnel. - Disinfecting work area daily by all personnel.
<p>Level 4 (high risk)</p> <ul style="list-style-type: none"> - Progressing pandemic cases in community and school community. - Student attendance below 90 percent in district. 	<ul style="list-style-type: none"> - Regular communication with all stakeholders via e-mail, letters and other means as needed.. - All communication regarding the flu and changes in district protocol will be directed through central office staff. - In-class instruction to ensure students understand changes in district protocol and proper hygiene. 	<ul style="list-style-type: none"> - Modified visitor procedure: No visitors permitted beyond reception area without permission from principal or his/her designee . 	<ul style="list-style-type: none"> - Daily homework provided per policies in Student Code of Behavioral Expectations. - Instruction to parents via email, letters, phone and web page regarding alternative educational services as they become necessary. 	<ul style="list-style-type: none"> - All activities will require prior approval of superintendent with consultation of school principal and local health care providers. This includes but is not limited to home and/or away games and practices. 	<ul style="list-style-type: none"> - All special events, field trips, travel, etc., cancelled. - No large faculty or staff gatherings. - All facilities closed to the public. 	<ul style="list-style-type: none"> - No high-risk personnel permitted in building without consultation of personal physician. 	<ul style="list-style-type: none"> District will monitor student/staff health conditions in each school through daily attendance, school nurses' reports and communication with local health care providers. 	<ul style="list-style-type: none"> - No extra-curricular trips unless approved by superintendent/designee. - Clean buses after daily routes. 	<ul style="list-style-type: none"> - All activities will require prior approval of superintendent with consultation of school principal and local health care providers. This includes but is not limited to ballgames, performances and other large gatherings.
<p>Level 5 (severe risk)</p> <ul style="list-style-type: none"> - Spread of pandemic flu within the school and community. - District attendance below 85 percent may result in school closing, and/or health agencies may recommend schools to close. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - All communication through superintendent or designee. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - No classes held on campus. - School facilities closed to all except essential personnel for cleaning and security. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - Daily homework to resume when school is back in session. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - All after-school programs including but not limited to games and practices suspended. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - No activities to be held in school facilities. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - No staff permitted in buildings with exception of essential personnel. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> District will monitor community flu levels via communication with local health care providers. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - No transportation available. 	<p align="center">Possible school closing</p> <ul style="list-style-type: none"> - Extensive disinfection of all facilities.