

BALLARD COUNTY SCHOOLS
3465 PADUCAH ROAD
BARLOW KY 42024
PHONE 270-665-8400 FAX 270-665-9844

CLASSIFIED APPLICATION FOR EMPLOYMENT

EQUAL OPPORTUNITY EMPLOYER

The Ballard County School district does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex or handicap in employment, educational programs, or activities as set forth in Title IX, Title IV, Title VI, The Civil Rights Act of 1964, The Educational Amendments of 1972, and Section 504 of the Rehabilitation of the Handicapped Act.

Date of Application: _____

FIRST MIDDLE LAST

PRESENT MAILING ADDRESS (STREET, ROUTE, AND/OR P O BOX)

CITY STATE ZIP

PRESENT HOME PHONE ()

ANOTHER CONTACT:

NAME PHONE NUMBER

YOUR SOCIAL SECURITY # YOUR DATE OF BIRTH

FIRST POSITION DESIRED

SECOND POSITION DESIRED

THIRD POSITION DESIRED

TYPE OF EMPLOYMENT DESIRED:

FULL TIME PART TIME EITHER SUBSTITUTE

DO YOU WISH TO APPLY FOR A TEACHER AIDE POSITION? YES NO

DO YOU HAVE A KENTUCKY TEACHER CERTIFICATE? YES NO

EDUCATION AND PROFESSIONAL TRAINING

Circle Highest Year Completed	HIGH SCHOOL				COLLEGE				GRADUATE			
	9	10	11	12	1	2	3	4	1	2	3	4
NAME OF INSTITUTION & LOCATION Including High School, College, Graduate School, and Vocational School Training in order taken	FROM	TO	DEGREE OR DIPLOMA RECEIVED	DATE OF COMPLETION	TOTAL SEMESTER HOURS CREDIT	MAJOR SUBJECT & SEMESTER HOURS CREDIT THEREIN	MINOR SUBJECT & SEMESTER HOURS CREDIT THEREIN					

WORK EXPERIENCE

Please list most recent experience first – List ALL full time employment.

NAME OF EMPLOYER	ADDRESS CITY STATE ZIP	TITLE, NATURE OF WORK, SUBJECT, GRADE LEVEL	NUMBER OF YEARS	FROM TO	ANNUAL SALARY

IF NOW EMPLOYED, May we inquire of your last employer? YES NO

REFERENCES: Name at least one administrative officer who can furnish the most representative report on your work in the experiences mentioned on the previous page.

NAME	OFFICIAL POSITION	STREET ADDRESS CITY STATE ZIP	TELEPHONE (Include Area Code)

Please place an asterik () before those references we should not contact until you give permission.*

When are you available for an interview? _____

When will you be available for work? _____

List office machines or equipment that you can operate:

REFERRED BY: _____

HAVE YOU EVER APPLIED FOR EMPLOYMENT IN THIS SCHOOL SYSTEM? _____

WERE YOU INTERVIEWED? _____ WHEN? _____

BY WHOM? _____

I HEREBY AFFIRM THAT THE INFORMATION ON THIS APPLICATION IS ACCURATE AND CORRECT

SIGNATURE

DATE

RACE: _____ OPTIONAL (This information to be used for inventory or research purposes only.)

For this type of employment, state law requires a criminal record check as a condition of employment.

State Law requires that all classified employees hold a high school diploma, have a G.E.D. certificate, or be enrolled in a certified program working toward a G.E.D. certificate.

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APPLICATIONS ARE KEPT ON FILE FOR TWO YEARS

MAIL YOUR COMPLETED APPLICATION TO:

BALLARD COUNTY BOARD OF EDUCATION
ATTN: PERSONNEL
3465 PADUCAH RD
BARLOW KY 42024

FOR OFFICE USE ONLY

Appointment date effective:		
Position:		
Full time:	Part Time:	For:
Experience allowed:		
Salary:	Rank:	Years: