

2011-12 BREAKFAST AND LUNCH INFORMATION

FOR BALLARD COUNTY ELEMENTARY SCHOOL

BCES cafeteria manager Leigh Ann Green: 665-8400, ext. 2208

Elementary meal prices:

Student breakfast – Full price: .60; reduced price: .25. **Student lunch** – Full price: \$1.40; reduced price: .40.
Adults/visitors – Breakfast: \$1; lunch: \$2.25. **Visitors for lunch at Thanksgiving, Christmas** – \$3.

FREE/REDUCED-PRICE MEALS:

Every student is provided an application at the beginning of school. Students are encouraged to apply for free or reduced-price meals by completing and returning the application. Only one application per family is necessary, even if you have students in different Ballard County Schools, but **you must fill out a new application each school year**. After returning the application, you will be mailed a letter stating whether you qualify for free, reduced- or full-price meals. *If you recently received a letter from the school stating that you already have been approved for free meals for this school year, please do not fill out an application.*

Please note: Students may eat for up to 30 days on last year's eligibility until we process new applications. After 30 days, we will change any student to full-price-paid status until we receive a new application for *this* school year.

PAYMENT PROCEDURE AT MEAL TIME:

Every student in Ballard County Elementary School has a meal account number with food service. At mealtime, students will key in their number (upper grades) or have their card scanned (lower grades), and then either pay cash or have the correct price of the meal deducted from their account balance. **No student is identified as being on free or reduced-price status.** Purchases of extras, such as extra milk, juice or food items, also will be deducted from this account balance. **Students may purchase these extras only if they have cash or money in their account. They may not "charge" extras.**

PARENTS, PLEASE NOTE: If you wish to place **restrictions** on your student's account, such as "no extra food purchases," or if you do not want your child to charge a meal if he/she has no money in the account, please notify cafeteria manager Leigh Ann Green in writing of the restrictions you want on the account.

Parents may deposit money at any time into their student's account by sending cash or check and clearly identifying the student by **first and last name** to whose account the money is to be applied. You may make one check for several children, as long as you tell us how much is to be deposited in each account.

Milk breaks are cash-only sales – there are **no** free milks or drinks. **All** drinks at break must be paid for **daily**.

CHARGING MEALS (Board of Education policy):

Cashiers shall remind students when their account balances are getting low. Cashiers shall give elementary students a meal money envelope to take home. Charge limits shall be \$10 for all students* and cashiers shall remind students daily to bring money for any charges owed.

Once a student reaches the \$5 amount in charges, the parents/guardians shall be sent a note reminding them of their child's charges. If the charge amount reaches \$10, and the school has not received a response from parents/guardians concerning the charges, a call shall be made to the parent/guardian. **Students may be provided an alternate meal (sandwich and milk) until the charges are paid.**

* Parents/Guardians who cannot pay for meals should contact the school's cafeteria manager or the school nutrition director. Parents/Guardians may be advised about and/or sent a free/reduced meal application if charging occurs frequently. Extra food/drink items cannot be charged.

MENU AND CHOICES AT MEALTIMES:

Students have four choices of entrees at lunch and two at breakfast, as well as other choices of fruits and vegetables. Menus are planned and sent home monthly. They also are available on our school district website at www.ballard.kyschools.us/new. Click on the "Food Service" tab on the left of the home page, and then on "Ballard County Elementary School Menu" to view the current month's menu.

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.